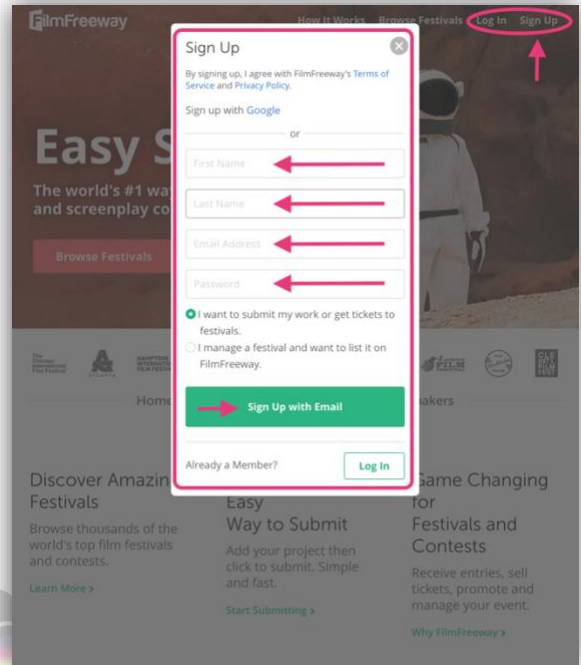


How to Submit a Film or Video to Reel Voices Using Film Freeway (Check List)

Step 1:

- ☐ Go to filmfreeway.com
- ☐ [Sign up](#) or [log in](#) to your account.
 - You'll need to sign up with your name, email address, and password.



The screenshot shows the FilmFreeway website with a 'Sign Up' modal form open. The modal has a title 'Sign Up' and a close button. Below the title, it says 'By signing up, I agree with FilmFreeway's Terms of Service and Privacy Policy.' There are two options for signing up: 'Sign up with Google' and 'or'. Below these are four input fields: 'First Name', 'Last Name', 'Email Address', and 'Password'. There are two radio buttons for the purpose of signing up: 'I want to submit my work or get tickets to festivals.' (selected) and 'I manage a festival and want to list it on FilmFreeway.' Below the radio buttons is a green button labeled 'Sign Up with Email'. At the bottom of the modal, there is a link 'Already a Member? Log In'. In the background, the website header shows 'Log In' and 'Sign Up' links, with a red arrow pointing to the 'Sign Up' link.



Step 2:

My Projects / Add a project

Click [My Projects](#) from the top menu, then [Add a Project](#)

Add a Project

Add a Project

1 Project Information

Project Type: ☒ Film / Video, ☐ Script, ☐ Music / Songwriting, ☐ Photography / Design, ☐ VR / XR / Immersive (Beta)

* Project Title (English):

Brief Synopsis (English):

☐ My Project also has a non-English Title and Synopsis

Website:

Twitter:

Facebook:

Instagram:

2 Submitter Information [Edit Submitter Information](#)

3 Credits

Directors

First Name: Middle Name: Last Name:

Prior Credits (Optional):

[+ Add a Person](#)

Writers

First Name: Middle Name: Last Name:

Prior Credits (Optional):

[+ Add a Person](#)

Producers

First Name: Middle Name: Last Name:

Prior Credits (Optional):

[+ Add a Person](#)

Key Cast

First Name: Middle Name: Last Name:

Character Name (Optional): Prior Credits (Optional):

[+ Add a Person](#)

[+ Add a Credit Section](#)

1 Project Information

Add the following information about your film:

- ☐ **Project type**
- ☐ **Project Title***
- ☐ **Brief Synopsis**
 - all other information is not necessary

***If your film title is not in English, you can check the button saying "My Project also has a non-English Title and Synopsis" and you may add it below.**

2 Submitter Information

You don't have to add all information, only two:

- ☐ **Email address**
- ☐ **Birthdate**
 - We use this only to verify your age

3 Credits

- ☐ **Director's Name** (required)
 - You can leave the middle name blank
 - Leave the prior credits section blank
- ☐ You may also enter the names of any other people who helped make the film (**writers, producers, cast, etc.**)

4 Specifications

Project Type
(Select all that apply)

☐ Animation
 ☐ Documentary
 ☐ Experimental
 ☐ Feature
 ☐ Music Video
 ☐ Short
 ☐ Student
 ☐ Television
 ☐ Web / New Media
 ☐ Other

Genres

Sci-Fi, Romance, Drama, etc.

Runtime

Hours Minutes Seconds

00 00 00

Completion Date

MM/DD/YYYY

Production Budget

10000 USD

Country of Origin

Select Country

Country of Filming

Language

Shooting Format

Digital, 35mm, RED, etc.

Aspect Ratio

16:9

Film Color

Color

Student Project

Yes

* Name of School

First-time Filmmaker

No

5 Screenings / Distribution

Screenings & Awards

Event

Example: Austin Film Festival

Edit

+ Add a Screening

Distribution Information

Distributor / Sales Agent

Example: Netflix

Edit

+ Add a Distributor / Sales Agent

Nice job! You're almost done

Save Project

4 Specifications

Add the following information about your film:

- ☐ **Genres**
- ☐ **Runtime**
- ☐ **Country of Origin***
- ☐ **Language**
- ☐ **Student Project: Yes**
- ☐ **Name of School**

- All other information is not necessary.

*In the case that a film was made in more than one country, "Country of Origin" can be the country where the director is located or the country where the person who submits the film is located. If you have any questions, please contact us by email: reelvoicesfilmfest@gmail.com

5 Screenings / Distribution

- You do not need to add any information here.



REEL VOICES

Click [Save Project](#).

Step 3:

Project File / Add an Online Screener

Click **Project File** found in “**My Projects**”

- **Upload** your video or **Link** to a Vimeo or YouTube URL.

If you've added a URL, Click **Save**

- Optional: You can also add any **posters**, **photos**, **trailers**, or **still photos**, or **headshots** you prefer to use here.

- * **Note:** If you (submitter) are under 18, you need to add the file of the consent form on this page under **Files and Attachments**. (Age shall be considered as of *the date of submission*.)

The screenshot shows the FilmFreeway 'My Movie' page. At the top, the 'Project File' tab is selected and circled in red. Below it, the 'Add an Online Screener' section is highlighted with a red border. This section contains two main options: 'Upload' (with a 'Choose File' button) and 'Link' (with a URL input field and a 'Save' button). Red arrows point to the 'Choose File' button, the URL input field, and the 'Save' button. Below the 'Add an Online Screener' section, the 'My Movie' overview is visible, showing various media upload options like 'Add Trailer', 'Add Poster Image', 'Add Director Biography', 'Add Director Headshot', 'Add Photos', 'Add Article', and 'Add File' under 'Files & Attachments'. A red arrow points to the 'Add File' button.



Step 4: Privacy

Click **Privacy** found in “My Projects”

Project Visibility

- ☐ Choose “**Festivals Only: Only festivals I submit to can view my project details and project file.**”
(Leave as is if already selected)

Download Permissions

- ☐ Choose “**Festivals that I submit to may download my video.**”

After checking everything correctly,

- ☐ Click **Save**

Project Visibility

Customize your project's visibility. Limit to festivals only, share privately with industry professionals, or promote your work publicly.

- ☒ **Festivals Only**
Only festivals I submit to can view my project details and project file.
- ☐ **Limited**
My Project Page displays my project details publicly (trailer, photos, bio, specs), but my project file is only visible to festivals.
- ☐ **Password Protected**
My Project Page displays my project details publicly (trailer, photos, bio, specs), but my project file is visible only to festivals and people with a password.
- ☐ **Public**
My Project Page displays my complete project publicly.

Project Page URL

Your Project Page address on FilmFreeway is: <https://filmfreeway.com/SpiderLilies>

FilmFreeway.com/

Download Permissions

By default, festivals that you submit to can stream your video but may not download.

- ☐ Festivals must request my permission to download my video.
- ☒ Festivals that I submit to may download my video.

Step 5: Check Your Account Settings

Email Preferences

- ☐ **Featured Festivals**
Receive emails highlighting important festivals currently open for submissions.
- ☐ **FilmFreeway Newsletter**
Stay in the loop about new FilmFreeway updates and announcements.
- ☐ **This Week on FilmFreeway**
Receive a weekly email listing upcoming deadlines and recently opened call for entries.
- ☒ **Judging Status Alerts**
Receive an email when a festival updates your project's Judging Status.
- ☒ **Submission Status Alerts**
Receive an email when a festival updates your project's Submission Status.
- ☐ **Watch List Notification**
Receive an email when a festival on your Watch List opens their call for entries or has a deadline approaching.
- ☐ **Invitations to Submit**
Allow festivals to email me invitations to submit to their events.
- ☐ **Marketing Invitations to Submit**
Receive an email when a festival invites you to submit as a result of marketing services you purchase.
- ☒ **Festival Reviews**
Receive an email when you are eligible to leave feedback and reviews for festivals that you have entered.
- ☐ **Cart Deadline Reminder**
Receive an email when a festival in your cart is nearing its submission deadline.

Save Preferences

Click your **icon**, then **Account Settings**

Click **Email Preferences**

Check:

- ☒ Judging Status Alerts
- ☒ Submission Status Alerts
- ☒ Festival Reviews
- ☐ Uncheck all others.

☐ Click **Save Preferences**

Step 6: Submit Film

Go to this URL: <https://filmfreeway.com/reelvoicesfilmfest>

Click [Submit Now](#)



- ☐ **Select Project Title** that you wish to enter.
* Please be careful if you have multiple works.
- ☐ **Select the category you wish to enter**
*Please select only one category. If you wish to enter more than one film or category, submit again after.
- ☐ Click [Add to Cart & Checkout](#) ***Note: the festival is always free to enter.**
*If you selected Add to Cart instead, click "cart" in the top menu.

On the next page,

- ☐ Click [Complete Order](#)
*Please note that submission will not be received unless you click complete order.

After submission, you can check the status of the project by clicking "**Submissions**" in the top menu.

Thank you for submitting! We will be in touch!